

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

July 10, 2014

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, , Oregon was called to order at 6:00 p.m. MEETING CALLED TO ORDER
- Board Present:** Jim Krahn, Greg Kintz, Tim Bamburg, Ernie Smith, and Brett Costley. Cari Levenseller arrived at 6:12 p.m. BOARD PRESENT
- Board Absent:** Bill Langmaid
- Staff Present:** Aaron Miller, Superintendent; Barb Carr, Administrative Assistant; and Jeana Gump, Classified Staff. STAFF PRESENT
- Visitors present:** Jim Eckland and Scott Laird VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: None AGENDA REVIEW
- 2.0 BOARD CHAIR / VICE CHAIR:**
- 2.1 Elect 2014-15 Board Chair:** Tim Bamburg nominated Bill Langmaid. Brett Costley seconded them motion. There were no other nominations. Motion passed unanimously with those in attendance. LANGMAID ELECTED 2014-15 BOARD CHAIR
- 2.2 Elect 2014-15 Board Vice Chair:** Tim Bamburg nominated Jim Krahn. Ernie Smith seconded the motion. There were no other nominations. Motion passed unanimously with those in attendance. KRAHN ELECTED 2014-15 BOARD VICE CHAIR
- 3.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None PUBLIC COMMENT
- 4.0 CONSENT AGENDA:** CONSENT AGENDA
- 4.1** Minutes of 06/12/14 Regular Meeting and Public Hearing MINUTES APPROVED
- 4.2** Designate DESIGNATE:
- 4.2.1** Chief Administrative & Budget Officer/Clerk – Aaron Miller CHIEF ADMIN/CLERK
- 4.2.2** Custodian of Funds – Aaron Miller CUSTODIAN OF FUNDS
- 4.2.3** Representative of Federal/State Fund & Grant Applications – Aaron Miller GRANT APPS REP.
- 4.2.4** Depository of Funds – US Bank & Government Pool DEPOSITORY OF FUNDS
- 4.2.5** District Auditors – Grove, Mueller, & Swank, P.C. AUDITORS
- 4.2.6** Insurance Agent of Record – Brown & Brown Northwest INSURANCE AGENT
- 4.2.7** Attorney of Record – Garrett, Hemann, Robertson, Jennings, Comstock & Trethewy, P.C. ATTORNEY OF RECORD
- 4.2.8** Newspaper of Record – Vernonia's Voice NEWSPAPER OF REC.
- 4.3** Set: BORROWING LIMIT SET
- 4.3.1** Borrowing Limit - \$150,000.00
- Ernie Smith moved to approve the consent agenda as presented. Tim Bamburg seconded the motion. It was noted that the Insurance Agent of record is the same company however they've had a name change. Formerly Beecher Carlson. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED
- 5.0 REPORTS & DISCUSSION**
- 5.1 Financial Report:** The financial report was reviewed. There were no questions from the board FINANCIAL REPORT

5.2 **Maintenance Report:** The maintenance report was reviewed. There were no questions from the board. MAINTENANCE REPORT

5.3 **Project Updates:** Aaron Miller gave an update on the following projects: PROJECT UPDATE

Spencer Park: This project is moving forward. The scraped off debris is close to being all removed, the survey crew is on site, and they are still on track for the Sept. 1st completion deadline. There were some minor issues on where the fill went after leaving the site. The district is working with the City and the CAT team to address this. There was discussion on the infield dirt that will be going in and the percentage of silk loam and Turfis to help absorb moisture. The board raised the question if the City has a plan to maintain these fields once completed? Scott Laird with the Parks Committee indicated there is not a plan currently but will need to start the discussion.

Shop Building: July 17th is the next Planning Commission meeting and the public hearing for our request for a Conditional Use Permit will take place. Once the permit is granted the building will be purchased. We are unable to have this project completed prior to the start of school. We are okay to not offer shop the first semester.

Fields: Grass is beginning to grow on the football practice field. A local contractor did the excavation and brought in the dirt. The district is hoping to use local contractors again when work starts on the softball field. The plan is to still have softball field ready for spring 2015.

Cari Levenseller arrived at 6:12 p.m.

Playground Equipment: Melissa Zavales is looking for volunteers to help with installation. The PTA is hoping to have the first phase installed prior to school starting. The full set up they selected is \$35K. The first phase is approximately \$10K. As the PTA continues to fundraise they will install additional phases.

6.0 INFORMATION & DISCUSSION

6.1 **Board Liaisons to District Committees:** Aaron Miller shared that throughout the year several staff committees meet on regular basis. The Board is invited to attend and participate. BOARD LIAISONS TO DISTRICT COMMITTEES

6.1.1 **Curriculum(Instructional Team Leaders):** Meets 1st Wed. of each month at 7:15 CURRICULUM

6.1.2 **Technology:** Meets before school once a month on Fridays TECHNOLOGY

6.1.3 **Safety:** Meets before school on 2nd Tuesday of each month SAFETY

6.1.4 **Health & Wellness:** This committee is the oversight for SBHC, meets regularly HEALTH & WELLNESS

6.1.5 **Talented & Gifted:** Meets twice a year TALENTED & GIFTED

6.1.6 **Achievement Compact:** Meets twice a year, may change due to state changing guidelines FACILITIES

6.1.7 **Career & Technical Education (CTE):** Meets regularly CTE

6.1.8 **Sustainability:** Meets to plan sustainability days out in the field. Once a quarter students meet in the field. SUSTAINABILITY

6.1.9 **Positive Behavior & Intervention Support (PBIS):** Meets Wed. after school every other week and then goes to monthly as year gets underway. PBIS

6.2 **Board Committee Assignments:** Aaron Miller explained that there are four board committees that are active. Three board members can serve on each committee. BOARD COMMITTEE ASSIGNMENTS

6.2.1 **Negotiations:** This year the Licensed group will negotiate in the spring. Bill Langmaid, Ernie Smith, and Greg Kintz will serve on this committee. NEGOTIATIONS COMMITTEE

6.2.2 **Policy Review:** Meets quarterly to review OSBA policy updates. Brett Costley and Cari Levenseller will serve on this committee. POLICY REVIEW

6.2.3 **Facilities (Long Range Planning):** This committee meets on an as-needed basis. Tim Bamburg, Jim Krahn, and Ernie Smith will serve on this committee. FACILITIES

6.2.4 **Vernonia Education Foundation (VEF):** The board has one member that serves as a VEF

representative on the Vernonia Education Foundation board. Cari Levenseller is interested in doing this again.

- 6.3 **Substitute Teacher Pay:** The State dictates the minimum we pay substitute teachers. Last year the rate was \$171.00 per day. It has increased this year to \$171.52. Aaron Miller recommends setting our rate at \$172.00. TEACHER SUB PAY FOR 2014-15 DISCUSSED
- 6.4 **Board Meeting Schedule:** Aaron Miller shared a draft calendar and explained that all meetings will fall on the 2nd Thursday except November. This meeting will be on the 2nd Wednesday due to a conflict with the OSBA annual convention. Aaron asked the board to consider a date for a board retreat in August. 2014-15 BOARD MTG. SCHEDULE DISCUSSED
- 6.5 **Student Fees:** A couple increases have been added for 2014-15. State recommendations have increased our food service fees for lunch by \$.10. There is also a \$5.00 increase to high school student body fees. Instrument rental at the elementary level has been added to the fee schedule however this has been happening and is not an increase. 2014-15 STUDENT FEES DISCUSSED
- 6.6 **New Hires:** Aaron Miller is recommending the board approve his recommendation to hire two new temporary licensed staff for 2014-15. Laura Blacker will be filling in at 4th grade taking over for Robyn Richmond who is on leave of absence for this upcoming year. Laura has been in the building as a volunteer and last year as a student teacher. NEW HIRE RECOMMENDATIONS SHARED

Margie Fry will teach one of our K-2 classes. Margie has been working for 5 years in North Dakota and is looking to return to Oregon where she went to high school and college. This position is temporary based on student enrollment numbers and funding.

7.0 ACTION ITEMS

- 7.1 **Substitute Teacher Pay:** Ernie Smith moved to establish the Substitute Teacher Pay for 2014-15 at \$172.00 per day. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. SUBSTITUTE PAY FOR 2014-15 SET AT \$172 PER DAY.
- 7.2 **Board Meeting Schedule:** Ernie Smith moved to approve the board meeting schedule for 2014-15 as presented with August 21st as the date for the board retreat. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance. BOARD MEETING DATES SET FOR 2014-15
- 7.3 **Student Fees:** Ernie Smith moved to approve the 2014-15 student fees as presented. Brett Costley seconded the motion. Motion passed unanimously. STUDENT FEES SET FOR 2014-15
- 7.4 **New Hires:** Ernie Smith moved to accept the Superintendent's recommendation to hire Laura Blacker and Margie Fry as temporary licensed staff for 2014-15. Tim Bamburg seconded the motion. Motion passed unanimously with those in attendance. BLACKER AND FRY HIRED

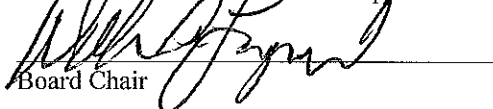
- 8.0 **SUPERINTENDENT REPORT:** Aaron Miller updated the board on the following: SUPERINTENDENT REPORT
- Correspondence – Hand on Art grant award notice, OEA letter on Common Core Standards, and Jamboree Committee Vendor Coordinator letter.
 - Surplus dirt removal guidelines
 - City Council request to waive SDC charges was presented by local elected officials
 - Summer interns have started working at the school, the UNWC, and Stub Steward State Park

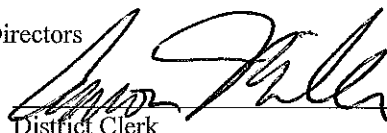
Other Issues: None

OTHER ISSUES.
ADJOURNED

9.0 **MEETING ADJOURNED** at 6:38 p.m.

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors


Board Chair


District Clerk

